


**Government of the District of Columbia
Office of the Chief Financial Officer**

Natwar M. Gandhi
Chief Financial Officer



MEMORANDUM

TO: The Honorable Linda W. Cropp
Chairman, Council of the District of Columbia

FROM: Natwar M. Gandhi
Chief Financial Officer 

DATE: AUG - 2 2005

SUBJECT: Fiscal Impact Statement: "District of Columbia Public Records Management Act of 2005"

REFERENCE: Draft Proposed Legislation -- No Number Available

Conclusion

Funds are sufficient in the Mayor's and Council's proposed FY 2006 through FY 2009 budget and financial plan to implement the proposed legislation because no additional staff or resources would be required.

Background

The proposed legislation would require all agencies of the District Government, commencing in FY 2006, to budget for the storage and servicing of records in the District of Columbia Records Center or its repositories. Under the legislation, the Office of Public Records Management would be required to enter into interagency agreements with all agencies that store records in the D. C. Records Center or its repositories. These agreements would require agencies to reimburse the Office of Public Records Management for the annual costs of transferring, storing, retrieving and servicing records.

The legislation also would authorize the Office of Public Records Management to establish research and reproduction fees for services provided by the District of Columbia Archives. Revenues generated by such fees would be used to supplement the administration, operation and services provided by the District of Columbia Archives. In addition, the legislation would restructure the Records Disposition Committee.

Financial Plan Impact

Funds are sufficient in the Mayor's and Council's proposed FY 2006 through FY 2009 budget and financial plan to implement the proposed legislation because no additional staff or resources would be required. The proposed legislation would require District agencies to budget for the storage and servicing of records in the DC Records Center as prescribed in the terms of the reimbursable agreement. Accordingly, any costs associated with the storage of records would be absorbed by the individual agency's resources.

The proposed research and reproduction fees would not have a financial impact on agencies or the Office of Public Records as they will be incurred by researchers using the Archives to defray the costs of servicing their requests.